

# **AUBURN ELEMENTARY PTO MEETING MINUTES**

## **Monday, January 7, 2019**

### **CALL TO ORDER**

The January 2019 meeting was called to order by M. Shaver at 6:34 p.m.

### **Attendance**

Laura Hill (Co-Coordinator), Misty Shaver (Co-Coordinator), Katie Hintz (Secretary), Nicole Kingsbury (Treasurer), Stephen Sevener (Principal), Maria Markey (Kindergarten Teacher), Chelsie Maxwell (2<sup>nd</sup> Grade Teacher), Julee Dillon (4<sup>th</sup> Grade Teacher), Chris Droste (2<sup>nd</sup> Grade Teacher) and Matt Kingsbury (Parent).

### **Secretary's Report**

C. Droste motioned to accept the previous meeting minutes, J. Dillon seconded. All approved.

### **Treasurer's Report**

- Purchased 40 Chromebooks by closing the Scrip account and transferring funds from school events and reserved fund accounts to the technology account.
- Additional fundraisers were made from Cossen's Martial Arts, Warmbier farms, the PTO Enrichment program, and Skyzone for a total of \$1,682.00 placed in the Community Service account.
- J. Dillon motioned to approve, M. Markey seconded. All approved.

### **Principal's Report**

- The end of the 1<sup>st</sup> Semester is on Friday, January 18<sup>th</sup>. Dismissal will be 12:23p.m. and students will eat lunch prior to dismissal.
- The Student Council (K. Booms, P. Simon, and B. Gatza – Staff Coordinators) is up and running. Introductions to council roles and focusing energies on things that they can accomplish has been their work to this point.
  - Student Council fundraisers are currently pretzel and licorice sales on Tuesdays/Thursdays on weeks when there isn't a PTO popcorn sale.
  - Planning a Penny War to work on an Earth Day Project; planting trees on the school property.
  - A mitten drive was held to provide mittens for students that either forgot their mittens or don't have them.
- The WHS Jazz Band will be performing for students on Monday, 1/21.
- Ms. Ethel will be leaving us for a new position for her at WHS. Denise Moreau will be replacing Ms. Ethel. She is not new to the district having worked Western High School herself.
- The Dental bus will be onsite January 14<sup>th</sup>-16<sup>th</sup>.
- NWEA testing will begin January 21<sup>st</sup>.
- The district will be implementing the "RAPTOR System" as part of it's school security plan. It is a system that coordinates many aspects of school security from visitor identification, volunteer management and safety drills. It is going to be a change from our current practices for parents. An example is that currently, volunteers sign in and may get a badge. From now on they will have to have their driver's license or another form of ID. It will be scanned and approval to volunteer or enter the building will be determined.
- Technology update was provided. One of our PTO goals is to have a mobile lab for each grade level, and then for each classroom to have a set of five Chromebooks, one teacher Chromebook and one teacher I-Pad. We just purchased 40 Chromebooks that completed the Kindergarten Chromebook mobile lab. We still have some technology holes to fill with 39 additional Chromebooks needed to fill the holes that currently exist. We've done very well and have

accomplished this from the PTO fundraising. We are very thankful for the PTO, teachers, and parents that have made this happen.

- Teachers at the Elementary DPPD today learned from a guest speaker from U of M that, much like the rest of the world, education is going to need to adjust to digital learning opportunities and the significant role technology is going to play.

### **Coordinator's Report**

- Sending student created Valentine's Day cards to the troops. An email being sent to teachers to make the Valentine's Day cards. We will be requesting information from students that might have family members serving in the military that they would like to have Valentine's sent to. The VA Hospital is another possible location to send Valentines to as well.
- The limo lunch fundraiser was held in December. Burger King did a great job meeting our needs. It went very smoothly other than the Limo transfer schedule so we are going to work on smoothing that out a little more.
- The annual Holiday Shopping went really well.
- Fliers will be coming out for the Family Bowling Night on Friday, 1/25, and the Pool Party in February.
- Field Day is Friday, May 31st. We are going to have the Williams Township Fire Department come and do their fire safety and spray the kids with water as part of the event. The Hungry Hippos activity is being scratched due to the number of incidental injuries.

### **Old Business**

- Outdoor classroom update:
  - We will be ordering the outdoor classroom benches in February. The money to purchase the benches is already set aside. They will be installed when the weather is ready.
  - The landscaping around the outdoor classroom was completed by Artisan's Landscape in December.
  - Projects that still need to be considered related to the outdoor classroom include rock painting with each departing 5<sup>th</sup> grade class, the fence line between the playground and the outdoor classroom, a portable white board, clip boards, etc.

### **New Business**

- We have received feedback and have discussed purchasing additional play structures for the playground. For a relatively basic lower elementary appropriate play structure, it will cost about \$24,000 (estimate from recent Hampton Elementary purchase). Once we determine the actual structure we'd like to purchase we would need to secure funding and also need three bids for the purchase of and construction of the play structures.
- The annual Variety Show is typically held in March. We need to find people to help write the script for the emcees and run rehearsals. Tryouts should be the last week of February with practices beginning the first week of March. The actual Variety show is held just prior to Spring break which is the first week of April. Jen Spahalski, former Variety Show coordinator, said that she would help guide those taking on the role this year.

### **ADJOURNMENT**

C. Maxwell motioned to adjourn. J. Dillon seconded. All were in favor. Meeting adjourned at 7:10p.m.